



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

March 09, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#23 MARCH 9, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**AS-NEEDED IRRIGATION ARCHITECTURAL/ENGINEERING DESIGN SERVICES
VARIOUS COUNTY PROJECTS
AWARD ARCHITECTURAL/ENGINEERING AGREEMENTS
(ALL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to approve two architectural/engineering agreements for a not-to-exceed fee of \$400,000 each for as-needed irrigation architectural/engineering design services for 3 years with two 1-year renewal options.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and authorize the Director of Public Works or her designee to execute architectural/engineering agreements with Marina Landscape, Inc., and Pacific Coast Land Design to provide as-needed irrigation architectural/engineering design services for various County projects for a 3-year term with two 1-year renewal options for each firm. The agreements shall not exceed a \$400,000 fee each for an aggregate total of \$800,000.
2. Authorize the Director of Public Works or her designee to exercise the option to renew the contracts for two 1-year terms with each firm.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will allow the Department of Public Works (Public Works) to obtain as-needed irrigation architectural/engineering (A/E) services for design and construction projects. In addition, the recommended action will supplement in-house design services to expand the breadth of available expertise and the ability to meet project schedules during peaks in workload.

Public Works is currently providing A/E services for an increasing number of various types of projects that require irrigation A/E design services. Examples include the renovation/improvement of various County landscaping projects, various Public Works' facilities, and County capital projects. The recommended agreements will augment Public Works' capacity to efficiently deliver projects, including irrigation A/E design, within desired timeframes.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Service Excellence (Goal 1) and Organizational Effectiveness (Goal 3) by better managing fluctuations and increases in workload while providing quality services in a responsive manner to our clients.

FISCAL IMPACT/FINANCING

The contract period for each firm will be for 3 years with two 1-year renewal options to be exercised at the discretion of the Director of Public Works or her designee. The value of each agreement is \$400,000, totaling \$800,000 for the two agreements.

There will be no impact on the County's General Fund as a result of approving this action. Irrigation A/E design services utilized under these contracts will be funded from appropriate project budgets and expended as the individual projects are approved by your Board.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard architectural/engineering agreement, in the form previously approved by County Counsel, will be used. The agreements will be in compliance with the Chief Executive Officer's and your Board's requirements.

The agreements will contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation will be on file with Public Works. The

contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

The contracts will be for a period of 3 years. With your Board's delegated authority, the Director of Public Works or her designee may renew the contracts for two 1-year renewal options, not to exceed a total contract period of 5 years.

The agreements include a cost-of-living adjustment provision in accordance with your Board policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The recommended action to award the A/E agreements is not subject to the California Environmental Quality Act as it can be seen with certainty that there is no possibility that it will have an impact on the environment.

CONTRACTING PROCESS

On June 25, 2009, Public Works issued a Request for Proposals (RFP) to 36 firms. On August 13, 2009, nine firms responded to the RFP. An Evaluation Committee, consisting of Public Works' staff from Architectural Engineering, Project Management I, and Road Maintenance Divisions, evaluated the proposals. Evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, the Evaluation Committee recommended Marina Landscape, Inc., and Pacific Coast Land Design as the best-qualified firms to perform the specified services.

As requested by your Board on February 3, 1998, the RFP was listed on the Doing Business with Us website. A copy of the website posting is enclosed for your reference.

Marina Landscape's and Pacific Coast Land Design's Community Business Enterprises participation data and 3-year contracting histories are on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreements.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER
Director

WTF:GF
DM:rk

Enclosures

c: Chief Executive Office (Lari Sheehan)
County Counsel
Executive Office
Department of Public Social Services
(GAIN/GROW Program)

Bid Detail Information**Bid Number :** AEDIRRIG0625**Bid Title :** As-Needed Irrigation Architectural/Engineering Design Services**Bid Type :** Service**Department :** Public Works**Commodity :** CONSULTING SERVICES - LANDSCAPING**Open Date :** 6/25/2009**Closing Date :** 8/13/2009 3:00 PM**Bid Amount :** \$ 0.00**Bid Download :** Not Available

Bid Description : The County of Los Angeles Department of Public Works (DPW) is inviting proposals from qualified firms for As-Needed Irrigation Architectural/ Engineering Design Services. DPW is looking for certified professional personnel with extensive experience and training in the irrigation disciplines to support services associated with landscape projects.

The objective of this solicitation is to select up to two firms that are best qualified to provide the requested services. The Contract term shall be for three years with two 1-year renewal option.

All interested proposers please e-mail the person below and the RFP will be emailed back to you.

REVISION 7/21/09:

Notice to Proposers "B" dated July 21, 2009, Request for Proposal, Refer to Article 2, Scope of Services, 2.3, and revise the first bullet as follows:

- Certified Irrigation Designer (CID) and/or a California State license for Landscape Architecture and/or Professional Irrigation Consultant (PIC) of American Society of Irrigation Consultant (ASIC) – required (attach certification and/or member information)

NOTICE TO PROPOSER C - Revised 7/23/09

Proposal deadline is extended to August 13, 2009, no later than 3:00 p.m.

Contact Name : Loydi Nguyen**Contact Phone# :** (626) 458-2180**Contact Email :** lnguyen@dpw.lacounty.gov**Last Changed On :** 7/27/2009 7:29:48 AM[Back to Last Window](#)